



BTH-4.7.1-0907-2013



in real life



Erasmus+ Programme

Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2015 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
YILDIZ TECHNICAL UNIVERSITY	TR ISTANBU07	Institutional: Assoc.Prof.Dr. Bayram Ali Ersoy (<i>Institutional Erasmus Coordinator</i>) Tel: +90 212 383 2069 E-mail: erasmus@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/ http://www.sbp.yildiz.edu.tr/
		Departmental: Assoc. Prof. Dr. Tolga İslam (departmental coordinator) Tel: +9 0536 622 48 00 E-mail: erasmusyup@gmail.com	
BLEKINGE INSTITUTE OF TECHNOLOGY (BTH)	S KARLSKR01	International exchange Blekinge Institute of Technology,	

	SE-371 79, Karlskrona Sweden E-Mail: exchangestudies@bth.se Phone: + 46 455 38 50 00	www.bth.se http://www.bth.se/eng/prospective_students.nsf/pages/exchange_studies_within_europe_erasmus?OpenDocument
	Departmental: For Architecture studies: Eric Markus, eric.markus@bth.se	

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:]

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
					[total number of months of the study periods or average duration*]	
TR ISTANBU07	S KARLSKR01	073	Architecture and construction	1 st	3 students X 10 months	Only by individual agreement
		073	Architecture and construction	2 nd	2 students X 10 months	Only by individual agreement
S KARLSKR01	TR ISTANBU07	073	Architecture and construction	1 st	3 students X 10 months	Only by individual agreement
		073	Architecture and construction	2 nd	2 students X 10 months	Only by individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] D]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training
TR ISTANBU 07	S KARLSKR01	073	Architecture and construction	3 staff X 5 days	3 staff X 5 days
S KARLSKR01	TR ISTANBU 07	073	Architecture and construction	3 staff X 2-5 days	3 staff X 2-5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



TR ISTANBU07		English		B1	B2
S KARLSKR01		English		B2 level	B2 level

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR ISTANBU07:

S KARLSKR01

Outgoing students will be selected for the study abroad semester according to their academic results, motivation letter, CV and language skills. Application deadline for outgoing student is March 1, every year, and concerns applications for both autumn and spring term next coming academic year.

Incoming students to BTH have to be nominated through the International offices of our partner universities by using the following web- form: <http://www.bth.se/application>
Website course catalogue for exchange students is presented on the following link: www.bth.se/courses_for_exchangestudents

Application deadlines: May 15th for autumn semester and November 15th for spring semester. All incoming exchange students at BTH are invited to Introduction meeting by International coordinators, just before the term starts. Information is given about courses, practical things regarding studies and student life at BTH. A Welcome meeting is also arranged for all incoming students. BTH with all its units is presented here, as well as other authorities such as the Municipality, Housing companies, Student Union, sport organizations. ESN organization at our campus is assisting both incoming and outgoing mobility students. Student Centre help desk is open daily for assisting both incoming and outgoing students.

Incoming staff members for teaching and training mobility should apply by sending the Erasmus contract to exchangestudies@bth.se Please send some information about the current work position and suggest some different dates for the exchange before sending the contract. The admission procedure is an ongoing process during the whole year.

Outgoing staff members for teaching and training mobility apply by sending a signed Erasmus contract to exchangestudies@bth.se Information about current work position and different dates for the exchange should be sent to International Coordinator at International Exchange. The admission procedure is an ongoing process during the whole year and outgoing staff apply in competition with other staff.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
S KARLSKR01	May 15 th	November 15 th

2. **TR ISTANBU07:** The receiving institution will send its decision within [4] weeks.

S KARLSKR01: The receiving institution will send its decision within six weeks after the application deadline.

3. **TR ISTANBU07:** A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

S KARLSKR01: A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI. Please note that some delays may occur due to national holidays or winter / summer vacation

4. Termination of the agreement

The agreement will become operative on the date of signature of both universities and shall remain in force the full duration of the ERASMUS+ Programme. In case of a prior termination, a written notice of at least one academic year should be sent to the partner university. Any additions and/or amendments should be agreed upon in writing at least one academic year before it will come into effect. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

S KARLSKR01

<http://www.bth.se/eng/prospectivestudents.nsf/pages/teaching-methods>

Grading system at BTH:

(Approved by the Board of Education 2012-06-05 §65)
Each course is to have a grading scale. At BTH, one of the following scales is to be employed:

- G, Ux, U (G Pass, Ux Insufficient, supplementation required, U Fail)
- A, B, C, D, E, FX, F (A Excellent, B Very good, C Good, D Satisfactory, E Sufficient, FX Insufficient, supplementation required, F Fail).

For the opportunity in the grading scales AF and GU to complete an examination items to approved level (E or G) there are limitations indicated in the course syllabus. Grades are given for course items and for complete courses, by the examiner.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx
S KARLSKR01	International exchange Blekinge Institute of Technology, SE-371 79 Karlskrona E-mail: exchangestudies@bth.se Phone: +46 455 38 5000	http://www.bth.se/eng/prospectivestudents.nsf/pages/residence-permits

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sqk.gov.tr/wps/portal/en?CSS_T=15758577449206964749
S KARLSKR01	International exchange Blekinge Institute of Technology, SE-371 79 Karlskrona E-mail: exchangestudies@bth.se Phone: +46 455 38 5000	http://www.bth.se/eng/prospectivestudents.nsf/pages/student-insurance-conditions


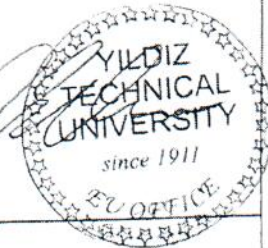


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation
S KARLSKR01	International exchange Blekinge Institute of Technology, SE-371 79 Karlskrona E-mail: exchangestudies@bth.se Phone: +46 455 38 5000	http://www.bth.se/eng/prospectivestudents.nsf/pages/housing

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	19 DEC 2013	  YILDIZ TECHNICAL UNIVERSITY since 1911 EU OFFICE
S KARLSKR01	Maria Engelmark, Senior Expert, International Relations	9/1 2014	  BLEKINGE TEKNISKA HOGSKOLA BTH • VIO

Blekinge Tekniska Hogskola

² Scanned signatures are accepted

Form No:KAL-FR-547; Revizyon Tarihi:01.11.2013; Revizyon No:00

