



Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (e.g. of the course catalogue)
YILDIZ TECHNICAL UNIVERSITY	TR ISTANBU07	Institutional: Assoc.Prof.Dr. Bayram Ali Ersoy (Institutional Erasmus Coordinator) Tel: +90 212 383 2069 E-mail: erasmus@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/
		Departmental: Assoc. Prof. Dr. Birgül ÇOLAKOĞLU YTU Faculty of Architecture, Besiktas 34349 Istanbul , Turkey Phone: +90 212 3832597 Fax: +90 212 2618929 Signature:	
HOCHSCHULE BREMEN UNIVERSITY OF APPLIED SCIENCES	D BREMEN 04	Institutional Erasmus Coordinator Ilka Knippel Neustadtswall 30 28199 Bremen Phone: +49 421 5905 4135 Fax: +49 421 5905 4109 Email: Ilka.Knippel@hs-bremen.de	General: www.hs-bremen.de For incoming students : http://www.hs-bremen.de/internet/de/einrichtungen/fakultaeten/f2/international/incoming/
		Faculty Erasmus Coordinator Susanne Korn Faculty 2 (Architecture, Civil and Environmental Engineering) Neustadtswall 30, D - 28199 Bremen, Germany Phone: +49-421-5905-3200 Fax: +49-421-5905-4250 Email: Susanne.Korn@hs-bremen.de	

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
D BREMEN 04	June 1 st	January 15 th

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

D BREMEN04:

1.0 - 1.5	1.6 - 2.5	2.6 - 3.5	3.6 - 4.0	more than 4.0
excellent (sehr gut)	good (gut)	satisfactory (befriedigend)	sufficient (ausreichend)	insufficient (nicht ausreichend)

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx
D BREMEN 04	International Office Andrea Thode Christiane Sgonina Phone: +49 421 5905 2148/ - 2160 Fax: +49 421 5905 2644 Email: Andrea.Thode@hs-bremen.de Christiane.Sgonina@hs-bremen.de	https://distributed-campus.org/study-app/portal/language/en http://www.hs-bremen.de/internet/en/international/office/incomings/bachelor/to-do-bachelor/Visum/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749
D BREMEN 04	International Office Andrea Thode Christiane Sgonina Phone: +49 421 5905 2148/ - 2160 Fax: +49 421 5905 2644 Email: Andrea.Thode@hs-bremen.de Christiane.Sgonina@hs-bremen.de	https://distributed-campus.org/study-app/portal/language/en http://www.hs-bremen.de/internet/en/international/office/incomings/bachelor/to-do-bachelor/kv/

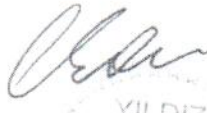



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=inforstudents/accommodation
D BREMEN 04	International Office Andrea Thode Christiane Sgonina Phone: +49 421 5905 2148/ - 2160 Fax: +49 421 5905 2644 Email: Andrea.Thode@hs-bremen.de Christiane.Sgonina@hs-bremen.de	http://www.hs-bremen.de/internet/en/international/office/incomings/bachelor/to-do-bachelor/sonstiges/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	07.02.2014	 
D BREMEN 04	Ilka Knippel Institutional Erasmus coordinator	16.05.2014	 

² Scanned signatures are accepted